



เจแปนฟาวนด์ชัน กรุงเทพฯ

The Japan Foundation, Bangkok

独立行政法人国際交流基金バンコク日本文化センター

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## INVITATION TO BID

Subject: **Procurement of Multi-function printers**

Ref. No.: **2021TE058**

Dear Sir/Madame,

The Japan Foundation, Bangkok, hereby solicits your bid for the above subject, in accordance with this document and the annexes attached.

This invitation to bid consists of this document and the following annexes:

Annex A: Specifications

Annex B: Bid Form

Written bids must be submitted in Japanese or English language strictly using the attached Annex B - Bid Form by **Friday 20 August 2021, 5:00PM** to:

The Japan Foundation, Bangkok  
Serm-Mit Tower 10F  
159 Asoke-Montri Road, Bangkok 10110  
(Attn: Ms. Eriko Kawaguchi)

Your bid must be submitted in a sealed envelope/package clearly marked "Ref. No.:2021TE058." No late bids will be accepted under any circumstances.

Bids will be opened at **10AM on Monday 23 August 2021** in the meeting room of the Japan Foundation, Bangkok. Bidders are welcome to send one representative with proper authorization to observe the opening of bids received.

The Japan Foundation, Bangkok, will issue an order to the vendor that provides the lowest price with adequate quality of services as well as meeting the specifications described in the Annex A.

For further inquiries, please contact us in writing in English or Japanese by email both to [kawaguchi@jfbkk.or.th](mailto:kawaguchi@jfbkk.or.th) and [kantika@jfbkk.or.th](mailto:kantika@jfbkk.or.th)