

Regulations for using classroom and auditorium facilities of
the Japan Foundation, Bangkok
(Policy to handle COVID-19)

July 1, 2020

Director-General of the Japan Foundation, Bangkok

In addition to *the Japan Foundation, Bangkok's regulations for using the classroom facilities*, the applied users who want to borrow our classrooms and auditorium will have to also follow the policies to handle COVID-19 below.

1. When implementing the event/program, please post “*Thai Chana QR Code*” specified by our center at the entrance. Please make sure that all visitors, including working staffs, complete the check-in/out procedure.
2. For visitors who do not use Thai Chana, please record their names and admission time and submit the information to our center immediately after the event/program ends.
3. The number of people (including working staffs) in each rooms is limited as follows:
(1) Classroom A-D 10 PAX
(2) Auditorium 30 PAX
When using the room, please keep social distancing (For at least 1.5 meter is recommended) from each other.
4. Eating and drinking in each rooms are strictly prohibited.
5. Please be responsible to take measures to prevent the spread of infection as far as possible, such as wearing a mask and placing hand sanitizer for the participants.
6. Depending on the COVID-19 infection situation, we may possibly request additional measures or withdraw usage permission at our discretion. Please kindly note in advance before using the service.

For the effective prevention of infection, we would like to ask for your kind understanding and cooperation.